

I. OBTAINING A CORPORATE ACCOUNT

1. Contact your organization's support team to have a corporate account prepared for you, along with workplace access and instructions.

In your organization, the application may have a different name instead of eXpress!
If your organization uses a branded application with a different name, attempting to log in via eXpress will result in the error "[Please use special application for this corporate server](#)".

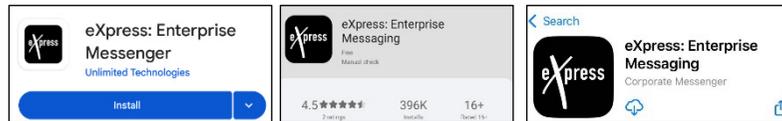
II. INSTALLING EXPRESS AND REGISTERING ON THE PUBLIC SERVER

Skip this section if:

- Your organization uses a different branded application (not eXpress).
- Registration on the public server is not required (the administrator allows direct login to the corporate server without a phone number).

2. Install eXpress:

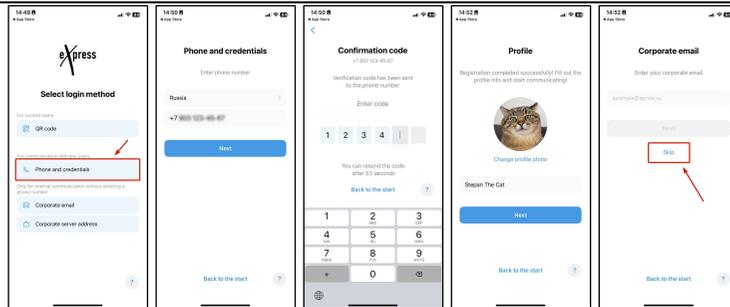
- On PC:** [Install the desktop app](#) yourself or with your organization's support, or open the [web app](#).
- On smartphone or tablet:** Download "eXpress: Enterprise Messenger" or "eXpress: Enterprise Messaging" from [Google Play](#), [Huawei App Gallery](#), or [Apple App Store](#).



3. Register on the public server:

- Select "**Phone and credentials**".
- Enter your mobile number (it will be linked to your account).
- Complete Yandex Captcha verification if required.
- Enter the SMS code.
- Choose a name and avatar.

Registration on the public server requires a phone number. Only [corporate users](#) can log in without one.

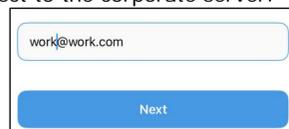


Select "**Skip**" — you will stay on the eXpress public server.

III. CONNECTING TO THE CORPORATE SERVER

A. TRANSITIONING FROM THE PUBLIC SERVER

4. Enter your work email to connect to the corporate server.



If you skipped entering the email or entered it incorrectly:

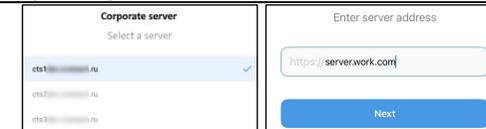
- "**Settings**" (avatar above the chat list) → "**Profile**" → "**Corporate information**" → "**Connect**"
- Enter your work email.

The screenshot shows the 'Corporate information' screen. It has a search bar, a profile card for 'Stepan The Cat' with a 'Corporate user functionality' button, and a 'Connect' button highlighted with a red arrow. To the right, there's a 'Corporate information' section with a 'work@work.com' email field and a 'Next' button.

B. LOGGING INTO THE CORPORATE SERVER

5. Select the server from the list or enter its address manually.

If the [simplified authentication is configured](#), this step may be skipped. Confirm your server with your organization's support team.

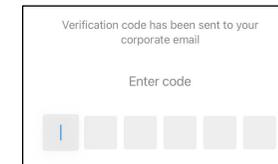
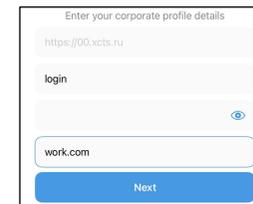


6. Log in using one of the following methods:

Check with your organization's support team for credentials: email, username, password, domain.

- User login and password:** Enter your login, domain, and password.
- Email code:** Enter the code sent to your work email.
- Email and code:** Enter your email in the username field and the code sent to your work email.

Username and domain are pre-filled if simplified authentication is configured.



d. Keycloak: If used, authorize via the opened form.

7. **Done!** You are now a corporate eXpress user.

C. LOGGING INTO THE CORPORATE SERVER WITHOUT A PHONE NUMBER

If login without a phone number is allowed by the administrator and your corporate account is ready, select "[Corporate email](#)" or "[Corporate server address](#)" on the login screen.



Attention! If you have ever logged in with a phone number before, use the "**Phone and credentials**" button → after SMS verification, confirm your corporate credentials. Otherwise, linking a number will require deleting previous chat history.

To add a phone number later (if allowed by the administrator): "**Settings**" (avatar above the chat list) → "**Profile**" → three dots → "**Edit**".